

ARCHERY WESTERN AUSTRALIA

EXECUTIVE COUNCIL MEETING

MINUTES OF MEETING HELD ON 21st JULY, 2014

| | | |
|----------------|------------------|---------------------------|
| Present | Deonne Bridger | President |
| | Michelle Francis | Development Officer |
| | Anne Busby | Webmaster |
| | David Wray | Secretary/ Yokine |
| | Alison Andersson | Lake Joondalup Archery |
| | Jason West | AAC |
| | Trevor Greenham | Recorder/ Medals/ Pioneer |
| | David Crabtree | Benara |
| | Carol Harvey | KGSA |

Apologies Danika Margetic, Sandra Jefferies, Trevor Spong

1. OPENING

The President declared the meeting open at 7:30 pm.

2. MINUTES FROM PREVIOUS MEETING (May 2014).

(Note: June meeting cancelled due to insufficient quorum)

Motion: That the minutes of the previous executive meeting held in May be accepted as a true and accurate record of the meeting.

Moved: David Crabtree

Seconded: Alison Andersson

Vote: Carried

3. BUSINESS ARISING FROM THE PREVIOUS MINUTES.

3.1 Website redevelopment

Anne reported both the Archery Park and Archery WA WordPress trial sites are up and running. Feedback to Webmaster is welcomed. So far have had positive feedback about ease of use. 'Blog' access to be granted to various pages, however Anne noted she is happy to continue to update material quickly, as and when received.

ACTIONS – All event host clubs reminded to send results to Webmaster, Secretary, Development Officer and Records Coordinator (All clubs); Trevor G to integrate note re 'event follow-up actions' to Tournament Register procedure (currently in draft).

3.2 MoU with clubs

ACTION – Draft is underway. Update to future meetings.

3.3 Safety Audit - Trevor ran through audit recommendations.

ACTIONS - Various items have been addressed, and it was agreed outstanding items now to be addressed include:

- First Aid Kit items. Michelle to take both kits to a chemist to replace out-of-date items.
- Safety chain to be placed on pathway gradient next to building (Michelle/ busy-bee).
- Barrier chain to be installed at back of car-park, restricting access to rear of Archery Park targets (Michelle/ Mary/ Busy-bee).
- Request to move WAFBHC building access pathway to eastern side of car-park to be made to CMC (Dave/ Deonne).

- Safety barriers at targets 2 and 10 and walkway (Michelle/ Mary/ Busy-bee).
- Signage along path on WAFBHC boundary (Michelle/ Mary/ Busy-bee).
- Replacement WWC and AA Cards – For attention Mary. Michelle to remind.
- Introduce a short spiel on ‘Controlled Weapons Act’ and ‘Heat Stress’ to AP induction (Mary)

Trevor recommended a follow-up audit is held every second year with report to be noted by Council.

3.4 Tournament vs competition clarifications

ACTION - Draft ‘Tournament Register’ procedure is underway. Update to future meetings.

3.5 Equipment circular - Item to be removed (no further problems)

3.6 New club request

This request was discussed in some detail. While generally supportive, members queried whether the Executive resolution as proposed would be sufficient to AA requirements which note certain conditions must be met in writing. Some members felt this would be better integrated and designed as either an amendment to the Maccabi Sport and Fitness Inc Constitution; or potentially a single page Constitution for the ‘Maccabi Archery Club’, noting relationship to both Archery hierarchy and own parent-body

ACTION – Deonne to discuss further with Archery Australia and Maccabi representatives.

4. CORRESPONDENCE – Report distributed prior to meeting and accepted by members.

Alison noted that full Council had not approved reimbursement of NYAC registrations as required in the policy.

Motion – Noting all requirements for reimbursement have been met, Council approves retrospective claims already paid.

Moved: David Wray **Seconded:** Carol Harvey

Vote: Carried (2 Abstain)

5. REPORTS – EXEC

5.1 President: Deonne reported as follows:

- Facilitated visit by national Coach Ya-Ping Shih, including a four day youth training event.
- Congratulated AAC on running of the Indoor comp. Two issues for noting next year are:
 - o Equipment run from venue should occur ASAP, not left until after medals.
 - o Medals were not engraved.
 - o Keith Shurman did not follow registration procedures. This was addressed only with support from AAC and should be noted in considering future hosting requests.
- Still waiting on AA to advise if AWA offer to host event has been accepted. Too late to run in August. Pending outcome of grant submission, will request a variation to timing (to November) and possibly purpose (AWA hosted national event).

5.3 Treasurer: No report (apologies).

It was noted that AWA must formally appoint an auditor ASAP, in time for scheduled 5 Oct AGM.

ACTIONS - Noting appointment requires endorsement at an SGM, it was agreed:

1. David to send 30 days notice of SGM for Monday 25 August (7pm).
2. Council meeting to be deferred to 25 August.
3. Deonne and Sandra to source and recommend auditors for SGM consideration.

6. REPORTS - OFFICERS

6.4 Registrar - *Vacant*

6.5 Recorder – Trevor reported Minor records now updated to 30 May. Tournament records update is underway.

6.6 Juniors Coordinator - *Vacant*

6.7 Tournament Chair - *Vacant*

6.8 Judges Administrator – No Report

6.9 Equipment / Property Officer – Trevor Spong has resigned citing work commitments. Deonne noted AWA's thanks to Trevor for his support and work.

ACTION – Deonne to check target face supplies ahead of State Championships.

6.10 State Coach – No report.

6.12 Development Officer – Michelle noted she has met DSR's new archery consultant, Ben Hlang; Updating quarterly report to reference Member Protection and Child protection policies; Overlooked Rugby WA corporate event proposal; Noted Accor Hotels have offered a discount on rack-rate to travelling athletes (code based); Developing a 'guide to seeking sponsorship'

6.13 WA Archery Editor – No report.

6.14 Selection Committee Chairperson – *Vacant*

6.15 Medals Coordinator – Trevor noted he has recently placed a \$2300 order for medals to AA, has a backlog of \$3150 worth of orders.

6.16 WASA Delegate – Dave noted he was unable to attend the Complex Management Committee meeting held 10 July – Ian May attended in place. Awaiting brief. See also 7.3 re Leasing fees.

6.17 Archery Park Manager – Report pre-circulated (attached).

6.18 WA Sports Federation Delegate – Nothing to report

6.19 WA Olympic / Commonwealth Games Delegate – Nothing to report

6.20 Fundraising/ Anti Doping – *Vacant*

6.21 Public Relations – *Vacant*

6.22 AWA Website Manager – see item 3.1.

6.23 Marketing & Development [MAD] Committee Mad Committee – see 5.1

Motion: To accept the reports.

Moved: Trevor Greenham **Seconded:** Carol Harvey

Vote: Carried

7. AGENDA ITEMS

7.1 Corro from AA: Hosting future national events

Motion – Council resolves to bid to host 2017 National Championships and 2018 Australian Open.

Moved: Carol Harvey **Seconded:** Trevor Greenham

Vote: Carried

7.2 Queries re State Team Selection Policy

Queries from members and corro from Plantagenet were discussed and clarifications provided as per attachment. Key points:

- National Youth Archery Championship nominations will close mid-August;
- Aspirant members need to shoot only one of the relevant state Championship events (Target, Field and Clout) and can get other qualifying scores at their club (meeting certain criteria);
- There is capacity in the policy, where required, to exempt clauses to ensure state teams can be formed.
- The requirement to show scores for events, including State Championships, has been in place for several years.

ACTIONS – Please note the attachment and clarify any remaining questions with your members.

7.2.1 Correspondence from Plantagenet.

Comments in response to points raised in Plantagenet's letter have been made in attachment 7.2.1

7.3 Future Leasing costs, State Archery Centre (see also attachment 7.3)

David noted the WA Shooting Association (lease holders of the international shooting complex) have put all residents on notice that lease fees are anticipated to significantly rise in 2017 when the state govt subsidy is realigned. AWA rental costs will go from current \$6000 pa to nearly \$30,000, representing approx \$30 membership increase for all members. Other options include vacating the centre; or alternative fund-raising. It was suggested the fees should be transitioned from 2015.

ACTIONS – Michelle to source lease agreement

Item for discussion at next AGM

7.4 Reimbursement of National Coach visit

Archery Australia offered 'loan' of Coach Shih for a four-day junior development clinic with identified archers, with accommodation costs to be met by AWA. Deonne noted this item was deferred from previous meeting due to insufficient quorum and was subsequently authorised and actioned by the executive, as the planned visit has now passed.

Motion: To approve reimbursement of Archery Australia invoice for costs associated with visit of the National Coach for seven nights at anticipated cost of approx. \$1000.

Moved: Deonne Bridger **Seconded:** David Crabtree

Vote: Carried (1 abstain)

7.4 Senior team selection

It was noted that selection of the adult team is now pressing, and the Selection Chair remains vacant. Trevor Greenham offered to step in temporarily and will progress an EOI and selection process ASAP.

Motion: To approve temporary acting arrangements for Trevor Greenham in position of Selection Chair in order to facilitate adult team selection for upcoming National Championships

Moved: Trevor Greenham **Seconded:** Carol Harvey

Vote: Carried

8. GENERAL BUSINESS

8.1 Busy-bee

- Deonne noted need for a busy-bee to make necessary repairs and maintenance. Date agreed for 21 September, commencing 10.30am

ACTION – David to circulate notice of busy-bee; delegates to encourage member attendance.

8.2 WASA Sports Star Nominations

ACTION - Nomination forms were attached to Agenda papers and will be forwarded separately to secretaries for circulation (David).

8.3 Club reports

- 8.3.1 Alison relayed on behalf of an AOG member that there are problems with electrics in the kitchen – oven not working, fuses blowing.

ACTION – Development Officer to get an electrician to attend.

- 8.3.2 Alison queried status of trailer items replacement. Deonne noted we were only recently advised insurance claim has been rejected and are still in process of obtaining quotes for repairs. In interim using Archery Park equipment.

- 8.3.3 Alison queried status of plumbing works at the Centre. Deonne noted this work has still not been done. She will follow up with the person and if unavailable gain other quotes for consideration of Council.

9. CLOSE

The meeting was closed 10:15pm.

10. NEXT MEETING

Next meeting is to be held on Monday 18th August, DSR Office, Leederville. Commencing at 7:30 pm, finish by 9pm.

.....
Deonne Bridger
President

.....
David Wray
Secretary

Date

Date

ARCHERY PARK REPORT JUNE / JULY 2014

During the month of June we had 114 customers through the park.
Bringing in \$3406.00

The JULY total so far is as follows:

I've had 57 customers

Total income \$1291.00

I've had no assistance this month so keeping cost down.

Next Sunday a birthday party is booked for 9/10 kids.

TRAILER

All saints as usual has been a great successes and looking forward to returning again next year

State Team Selection Policy: Questions raised

1.g.v states: The period of nomination will close one calendar month after the date of adoption of this policy.

Question 1 Does this mean the date for nominating for the 2015 NYAC has already been passed?

AWA Comment: No. The policy states EOI registrations close four months from date of the previous national event. That is, EOI registrations for the 2015 NYAC will close on *17 August 2014*.

c. In order to be eligible for selection, archers are required to submit scores for at least: ii. 3 x 72 arrow Match-play/QRE rounds for their category and division;

Question 2 Why is Match play part of the eligibility when to be eligible you must only compete in Target, Field & Clout? Not all the archers from all states competed in the match play event in Adelaide

AWA Comment: In 2014 a full day MatchPlay was introduced in place of the second day of FITA. MatchPlay is the international standard and it will be included as standard in all future NYACs. All AWA members were expected to do matchplay if they wished to be reimbursed registration fees; but individual archers and possibly even other teams may not have had that requirement.

h. The Archery WA State team will consist of;

.ii. Youth Team - ten (10) highest ranked archers and two (2) reserves (11th and 12th highest ranked archer) in;

1. Compound Division,
2. Recurve Division,

Question 3 The 2014 NYAC comprised of 24 divisions, compound (M/F) each age division recurve (M/F) each age division barebow (M/F) each age division & a long bow entry. To cover all divisions for compound/recurve, male/female will require 16 archers, what about the barebow male/female & longbow male/female, why is the youth team restricted to 10 + 2 reserves?

AWA Comment: It has always been the case that only 10 names are put forward by each state on the first day of the comp for the purposes of determining aggregate scores. They can be drawn from any age and division. This is a very difficult and fraught process managed by the Coach on practice day. In recent years anyone who has met the minimum qualifying scores has been in the team, regardless of only ten names being put forward to the organisers, and so we've had teams bigger than 10. This new process will amend that situation so that in future, only the 12 best archers,

from any age and division, will comprise the WA team from the outset, based on their performance throughout the year (and only the top 10 will have their names submitted).

Question 4 Compound & recurve archers only are mentioned, what about barebow archers? They comprised of a large number of entries from SA

AWA Comment: (Info from Ken Birch, State Coach)

This question can be answered by Archery Australia Rules. Chapter Three: Championships Rule 3.1.4. part 2. National Youth Championships

"There will be a Youth Recurve Team and a Youth Compound Team."

Bare bow archers (using a recurve or compound bow) are able to make the team provided they meet the requirements for those using sights because, (part of AA rule above)

"Teams will compete in Target, Field and Clout events with the results being the total of the best four (4) scores shot for each event."

Team results are based on scores, not individual places per Division. The number of entries for bare bow from another State is irrelevant to WA selection.

Question 5 Concerns over number of people likely to meet requirements – 1. Seniors team requires qualifying scores in July; 2. insufficient competitions being run

AWA Comment:

1. It was noted that the policy allows waiver of clauses under certain conditions. Accordingly, Council agreed the conditions for National seniors team would be waived due to time constraints and that Trevor Greenham as interim State Selection Chair would instead invite Expressions of interest from members, evidenced by whatever scores they are able to provide.

(the following clarification from the policy author needs to be advised to members)

2. (Insufficient competitions.) The following clarification from the policy's author should be brought to members attention:

There is no requirement for archers to shoot in all AWA events i.e. AWA Championship Events so the changing of the Benara FITA to a match-play has no bearing on the selection process.

They must participate in the State Championships – being State Target, State Field and for Youth State Clout as per below;

Clause 1(b)

To achieve a selection ranking, archers must shoot a minimum number of the nominated ranking event rounds and participate in the State Target championship, State Field Championship and for youth members the Clout Championships in the period 12 months prior to the National Championship event.

The Ranking Event rounds is defined under clause 2(a):

Ranking Events may be held by any Club provided they are official shoots. All FITA Star, Nationally registered Qualifying and Ranking Events (QRE), State Championships (Target, Field and Clout) and Arrowhead events are automatically ratified as ranking events.

We have also defined what is an official shoot is:

Clause 2 (c)

The criteria for such an official shoot shall be:

- i. The Shooting Rules of Archery Australia apply*
- ii. They are correctly timed (a stopwatch and whistle are adequate)*
- iii. At least three Archery Australia members participate in the scoring and witnessing process. There does not need to be three archers of the particular division shooting the round.*
- iv. The round shot must be the same as the National Championship round that the archer would be required to shoot if selected.*

So the three relevant FITA's can be shot at any time in the twelve months at any venue (International, State, Interstate or Club) we don't care as long as they can prove that the rounds have been shot. The requirement for attending the State Championships is so the archer can gain high level tournament experience, what they score at the shoot is immaterial as the scores they submit is what we would rank them on.

Also of note, this is no different from previous years.

Plantagenet Company of Archers
 PO Box 183
 Mount Barker WA 6324

Archery WA
 PO Box
 Morley WA

Dear Committee

The Plantagenet Company of Archers would like to point out some issues that concern us regarding the policy sent out about selections for the state teams. We ask that this correspondence be presented as in the past we have sent mail which we have not seen entered into minutes.

1 This policy has been sent out as a fait accompli without any consultation or a chance for our rural club to present our case. If it was sent out then we did not receive a copy of a draft for our perusal and comment.

AWA Comment: Clarified that draft was sent to delegates, however Plantagenet have not nominated a delegate. Have since added the secretary to the delegates distribution lists.

2 Unlike other clubs we have an eight hour round trip for our archers to attend competition. As our requests for consideration to have some shoots on a Saturday have not been considered we often have to leave events before presentations. We don't always receive the kid's score sheets to be able to meet the recording requirements. The kids often miss out on their moments in the sun as medals have to be sent out.

AWA Comment: This is something for event organisers to consider.

3 The number of events the kids are expected to compete in is also of concern, 10 events. All bar 1 in Perth. We are dealing with students whose education must be considered. Getting back in time for school the next day, homework commitments and travel make this an onerous task for those in the cadet and beyond age group.

AWA Comment: This has been clarified per the Q5 above. This was separately forwarded to the author.

4 Also there is the shooting calendar which is not the same every year. This year there has been a crowded few months at crucial school times where some competitions have clashed with school exams for our archers. Not only is it onerous on the kids but their parents and families also. We have a very supportive group of parents who want their kids to achieve their potential and till now have put up with the travel and disruptions to family life, at times losing money when competitions are cancelled at the last minute causing them to lose accommodation deposits.

AWA Comment: This is something for event organisers to consider.

5 We are a small club in terms of adult archers. Juniors are our focus so the chance of them competing in club competition with 3 AA members is limited. Many of the few adult members we have are farmers and so at various times in the year we may not see them for weeks on end. Our club also shoots after school for the juniors so our juniors run a different calendar of events which fits with school times as many of them live out of town and travel to school by bus. Kids are not adults and as educators we understand the need for sport to be a mixture of fun and games as well as drills that are age appropriate.

AWA Comment: Hopefully the clarification per Q5 above will assist in this regard.

6 We ask the question about how valid age groups are if young archers are required to shoot in an older age group just because they will be in that category for the Nationals the following year? This puts an added burden on our archers to find extra competition. What stresses are we as coaches imposing on young, growing bodies? Our club's aim is to make them lifelong participants in the sport. We encourage our archers to compete in all disciplines so they are trained in all. This provides enjoyment in the sport also.

AWA Comment: Unfortunately this is a pressure on all competitive youth archers and must be factored into the training cycle. It is more stressful to shoot in a national competition at distances you have not trained for.

6 This policy assumes the Nationals are held at the same time every year. In the time our club has been competing in archery events the Nationals have been in July and April. We realise this is out of the hands of Archery WA but this policy doesn't take that into account.

7 The Archery WA website is a place where we could download the information needed for their application. We have yet to find the results posted with in the 2 week time frame specified in the policy and also rarely do they contain the details required for sending on. The website is really our only way of keeping up to date with what is happening but it is not useful to us at all as it is not updated regularly enough. **Face book is not an option as our coach and instructor are both teachers where the use of Facebook is discouraged for our own safety.**

AWA Comment: The Webmaster will post all results in a timely manner, however event host-clubs need to remember to forward results to her and other AWA office bearers.

We may be a tiny club compared to those in Perth but we provide a sport for people from 100 km to the north of us (Kojunup) as well as 50km to the south and south west (Albany and Denmark). In terms of the selection policy our parents are disappointed and are feeling discriminated against because they choose to live and work outside of the metropolitan area. We as a club do all that is possible to keep up to date and as much in the loop as possible. In the short time we have been a club we have put up with a lot. All we ask is some fairness and equity. Examples of this inequity are: we are still waiting for 2 x FITA stars from over 12 months ago, a medal order that was placed over 2 months ago, no guidelines about notification of cancelling of events so we don't turn up to be told it isn't happening, letters sent that are not tabled and many more such incidences.

On the other hand we acknowledge the efforts of Ken Birch and Keith Gaisford. Ken for continuing to visit and guide us and the forwarding of all information relevant so we are informed. Keith for helping make sure we have equipment and understand AA rules when we want to know what they mean. To both of them for helping us set up so all disciplines are taught. We are fortunate to have both an indoor and outside range and our council have included an archery park in the development of its sporting precinct plan. All we ask is to be given a fair opportunity to compete.

In summary our club would particularly appreciate:

- AWA considering Saturday shoots outside of the school holidays,

AWA Comment: For consideration by event hosts/organisers

- In recognition of our small cohort, we would like Section 2 Ranking events c iii) to be altered to read "at least two Archery Australia members participate in the scoring and witness process"

AWA Comment: The Policy requires three AA members to be in attendance, however does not specify ages of members

- Some selection shoots be admissible (section 2 c iii) if shot at our club grounds, under coach supervision (i.e. postal shoot arrangements). This would reduce the time and expense of travel on some occasions

AWA Comment: See earlier response/s

- That more time be given after events for the information required by the selection committee on applicants to be forwarded.

AWA Comment: MQS records are not required until three months prior to the state-team event.

Distance should not be a barrier which inhibits the growing of this sport. We look forward to your consideration on these matters of equity.

Chas Rhind

per Plantagenet Company of Archers

Rental costs:

| | |
|---|---------------------|
| Estimated ISC Expenditure 2014/2015 | |
| Head Lease | \$2,835.00 |
| Insurance | \$24,250.00 |
| Groundsman Salary & Entitlements | \$46,000.00 |
| Motor Vehicle Expenses | \$5,500.00 |
| Workshop Equipment Maintenance | \$800.00 |
| Building Maintenance (Common Area's) | \$2,000.00 |
| Complex Operating Costs | \$9,000.00 |
| Utilites (power, Water) | Recoverable |
| Telephone (Mobile & Landline) | \$1,200.00 |
| Tenant Property Maintenance | Recoverable |
| Fire Protection (WASA Share) | \$750.00 |
| WASA Equipment Replacement (10 year Useable Life) | \$3,000.00 |
| WASA Vehicle Replacement (10 Year Useable Life) | \$2,000.00 |
| Common Area Maintenance Fund Contribution | \$10,000.00 |
| | |
| Total Estimated expenses 2014/2015 | \$107,335.00 |
| Estimated ISC Income | |
| House Rent | \$4,680.00 |
| Utilities | Recoverable |
| Tenant Property Maintenance | Recoverable |
| Tenant Rents | \$96,320.00 |
| WACTA Rent | \$9,000.00 |
| | |
| Total Estimated Income 2014/2015 | \$110,000.00 |

Proposed breakdown (from 2017):

| Club | Area % | Area Rent | Insurance % | Insurance Cont | Groundsman Hours Ent | Total Rent | Quarterly Rent |
|-------|--------|-----------|-------------|----------------|----------------------|-----------------|----------------|
| WAGC | 33.38 | 24056.97 | 55.98 | 13575.14 | 10 | 37632.11 | 9408.08 |
| PVPC | 3.81 | 2745.87 | 3.7 | 897.25 | 1.5 | 3643.12 | 910.78 |
| WPIPC | 6.06 | 4367.45 | 29.6 | 7178 | 2 | 11545.45 | 2886.36 |
| PMF&G | 2.39 | 1722.47 | 0.74 | 179.45 | 1 | 1901.92 | 475.48 |
| WASRA | 3.42 | 2464.78 | 0 | 0 | 0 | 2464.78 | 616.2 |

| | | | | | | | |
|-------------------|------------|--------------|------------|--------------|-----------|-----------------|-----------------|
| WAFBH | 13.2 | 9513.24 | 0.61 | 147.93 | 4 | 9661.17 | 2415.29 |
| AWA (inc BB & WA) | 37.74 | 27199.22 | 9.37 | 2272.23 | 11.5 | 29471.45 | 7367.86 |
| Totals | 100 | 72070 | 100 | 24250 | 30 | 96320 | 24080.05 |

- WASA Retains 8hrs per week Groundsmans Hours for Common Areas & security Duties
- Suggest Tennants be given greater access to utilise WASA equipment At Nominal rental rates to subsidise Maintenance /Repairs etc
- Tennants May Request Further hours from groundsman at a cost of \$25 per hour, to be offset against Groundsman costs.
- Should WAFBH be given access to workshop for clubhouse then that can be factored in.