

ARCHERY WESTERN AUSTRALIA

EXECUTIVE COUNCIL MEETING

MINUTES OF MEETING HELD ON 17th MARCH, 2014

Present	Deonne Bridger	President
	Andrew Blunden	Archers of Greenwood
	Trevor Spong	Whiteman Park Archers Delegate
	David Wray	Secretary/ Yokine Delegate
	Kevin deRozario	Pioneer Archers
	Trevor Greenham	Recorder/ Medals Coordinator
	Alison Andersson	Lake Joondalup Archery delegate
	Harry Hickson	AAC delegate
	David Crabtree	Benara Delegate
	Sandra Jefferies	Treasurer
	Michelle Francis	Development Officer

Apologies Carol Harvey, Thomas Maple

1. OPENING

The President declared the meeting open at 7:30 pm.

President welcomed Michelle Francis, our new Development Officer, to the Council.

2. MINUTES FROM PREVIOUS MEETING (January 2014).

Corrections: Amend minutes to show the Treasurer's report was circulated and verbally described, but not tabled and was therefore also not accepted.

Motion: That the minutes of the previous executive meeting held in January be accepted as a true and accurate record of the meeting, with noted corrections.

Moved: Trevor Greenham **Seconded:** Kevin deRozario

Vote: Carried

3. BUSINESS ARISING FROM THE PREVIOUS MINUTES.

3.1 Website redevelopment

ACTION – Held over

3.2 MoU with clubs

ACTION – Held over

3.3 State Team Policy – Revised policy with club input was circulated ahead of this meeting.

Motion: To accept the State Team Selection Policy as amended.

Moved: Trevor Greenham **Seconded:** Alison Andersson

Vote: Carried (1 abstain)

3.4 WASA Facilities audit – Alison noted on behalf of WASA that a sub-committee has been formed to work with DSR. Further updates when available.

3.5 New club Board members email – Completed (three clubs yet to respond). Hard copy circulated.

ACTION – Dave to email soft-copy to delegates.

3.6 IMG membership report – Deonne noted current 712 financial members, and 547 un-financial.
ACTION – Deonne to give IMG access to Michelle, who will report to future meetings.

3.7 Visitor’s target – Trevor’s report was circulated prior to the meeting. Meeting agreed to using a portable target to be stored in the equipment shed.

3.8 Youth Team selection email – Completed. Trevor noted Nick Rowe’s acceptance to the team yet to be endorsed and that he has met entry requirements.

Motion: To approve Nick Rowe’s application to the team.

Moved: Trevor Greenham

Seconded: David Crabtree

Vote: Carried

3.9 Juniors on Target – Kevin reported he prepared a Junior’s competition schedule and provided to Bunbury. Bunbury has replied with a modified schedule. Members considered the two schedules and agreed to support only the one prepared by Kevin. Bunbury may proceed with their proposal independently.

Motion: To accept Junior Competition schedule as submitted, to be implemented by the AWA Development Officer.

Moved: Trevor Greenham

Seconded: David Crabtree

Vote: Carried

3.10 AA RGB Report – Completed

3.11 Archery Park Safety inspection

ACTION – Held over

3.12.1 – Ongoing. Trevor noted main characteristic of a ‘Tournament’ must be compliance with AA/WA rules.

ACTION – Held over.

3.12.2 Completed.

3.12.3 Completed.

4. CORRESPONDENCE – Report distributed prior to meeting and accepted by members.

- Noted Woodanilling request to run a regional Indoor event requires further information.

ACTION – Deonne to liaise with Woodanilling and report back.

5. REPORTS – EXEC

5.1 President: Deonne reported as follows:

- With support of Dave Has progressed contracts for Development Officer (Michelle Francis), Temp Business Development Coordinator (BDC) (Lucia Ogle) and Archery Park Manager (Mary Chambers).
- Doing a lot of work with Sandra, Dave and staff to sort of business processes at Archery Park.
- Marketing and development of Archery Park – strategies now in place.

5.3 Treasurer: Sandra tabled reports for both Archery Park and AWA to December. Noted that all items previously labelled ‘Unknown’ have been reconciled. AWA is doing well, with many outstanding membership dues being tracked down. Archery Park is showing a slight profit – considerably more can be done.

6. REPORTS - OFFICERS

6.4 Registrar - *Vacant*

6.5 Recorder - Trevor noted all up to date.

6.6 Juniors Coordinator - *Vacant*

6.7 Tournament Chair - Vacant

6.8 Judges Administrator – No Report

6.9 Equipment / Property Officer – Trevor Spong noted he has sorted out the storage rooms and done necessary repairs. Requests that a circular to clubs is sent asking all users of the storage facilities to ensure they are kept tidy and organised.

ACTION – Trevor to prepare circular, Dave to circulate.

6.10 State Coach – No report.

6.12 Development Officer – Michelle reported that now in week two. Attended AA Strategic Planning and SGM – report under General Business. Email system operational but still appearing under Vanessa’s name. Currently updating AWA brochures and working with Lucia on improving marketing. Intends to make better use of FaceBook among other actions underway.

6.13 WA Archery Editor – No Report

6.14 Selection Committee Chairperson – Vacant

6.15 Medals Coordinator - all up to date.

6.16 WASA Delegate – Dave reported on Complex Management Committee meeting. All actions have been completed. Proposal for rent increase has been responded to and an alternative formulae will now be developed by a CMC subcommittee.

6.17 Archery Park Manager –Report circulated prior to meeting

6.18 WA Sports Federation Delegate – (Apologies)

6.19 WA Olympic / Commonwealth Games Delegate – (Apologies)

6.20 Fundraising/ Anti Doping – Vacant

6.21 Public Relations – Vacant

6.22 AWA Website Manager – No report.

ACTION – Deonne to liaise with Anne on status of website redevelopment.

6.23 Marketing & Development [MAD] Committee Mad Committee - Deonne reported on meetings 03 March and 17 March 2014 as follows:

- Continuing focus on Archery Park sustainability and business processes.
- Temp Business development coordinator in place.
- School holiday clinics developed.

Motion: To accept the reports.

Moved: Alison Andersson

Seconded: Trevor Greenham

Vote: Carried

7. AGENDA ITEMS

7.1 Archery Centre Commercial Fridge

Deonne proposes the existing fridge is replaced as scrappy and not being used. Looking at a donation/ low cost replacement. Report back when known.

ACTION – Report of Fridge replacement to next meeting.

7.2 Signage

Deonne tabled a report from the BDC proposing replacement/ purchase of various signage.

Motion 1: That Council approves expenditure on indicated items (1, 3, 5, 8 and 10) to a max \$2000.

Moved: Trevor Greenham

Seconded: Alison Andersson

Vote: Carried (1 abstain)

7.3 Boom Gate

Deonne proposed installation of a boom gate between car park and building. It was noted a bollard was previously used and bollard-seat is still there and would be a cheaper option unlikely to require expenditure approval.

7.4 Member affiliations

Dave queried if Council had agreed to reduce affiliation fees in 2012 to offset AA increase. This was confirmed.

ACTION – Dave to update fees information on website.

7.4 New Club proposal

Proposal received from Northern Pine Archers. Members noted the submission and requested some amendments to constitution.

ACTION – Deonne to liaise with applicants, resubmit to April meeting

8. GENERAL BUSINESS

8.1 Archery Australia meetings

Michelle provided a detailed verbal report and noted minutes of SGM and workshop are being/ have been prepared for publication on the AA website.

8.2 State team membership – medical exemption

A current member has submitted a medical certificate exempting participation in clout.

Motion: Council confirms the previous ruling that to be on the state team, members must compete in all three events.

Moved: Trevor Greenham

Seconded: Alison Anderson

Vote: Carried (1 abstain)

8.3 National Matchplay Round

Deonne proposed an event is held in WA on weekend 17 – 18 August. Council supportive and delegates will discuss hosting with their membership.

ACTION – Deonne to advise date to Archery Australia.

8.4 Indoor event update - AAC

Harry Hichkson noted the Kingsway venue is unavailable due to scheduled maintenance. AAC proposes an alternative venue in Rockingham, however logistical issue noted.

8.5 Endorsement of QRE supervisors

Motion: To endorse Deonne Bridger, David Crabtree and Kevin deRozario as QRE officials, subject to AA qualification requirements.

Moved: Trevor Greenham

Seconded: Alison Andersson

Vote: Carried

9. CLOSE

The meeting was closed 10:10pm.

10. NEXT MEETING

Next meeting is to be held on Monday 21st April, DSR Office, Leederville. Commencing at 7:30 pm, finish by 9pm.

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Deonne Bridger
President

David Wray
Secretary

Date

Date