



Archery Western Australia Inc.			
Title:	AWA Policy Manual		
Subject:	Privacy Policy		
Responsibility:	Council of Clubs		
Author:	Trevor Greenham		
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Replaces	Privacy Policy 2007		
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1. Privacy Policy

- 1.1 Archery Western Australia and Clubs receive personal information from or about members. This may be in the form of a membership forms, applications, registrations or personal profiles. It may be provided direct from the member or from a club.
- 1.2 Archery WA makes the following disclosure in accordance with the Privacy Act 1988 (Commonwealth) (as amended):
 - 1.2.1 Your personal information has been collected by-
 - 1.2.1.1 Archery Western Australia (ABN 18 370 436 315)
PO Box 1048,
MORLEY WA 6943.
 - 1.2.1.2 You can contact us by email;
secretary@archerywa.com.au
to obtain access to details we have on file.
- 1.3 Notwithstanding the rights afforded all members of the association under Clause 27 of the *Associations Incorporations Act 1987 (WA)*, members have a qualified right of access to personal information, which we hold about the member. If a member wishes to view their details they should write to Archery WA as indicated above.
- 1.4 We collect personal information for the following purposes, namely, to:
 - 1.4.1 Compile a database of members name, contact details, gender, date of birth etc. to be used for mailing lists and gathering information for general information of the Archery WA Council of Clubs and Committees.
 - 1.4.2 To gather information from registration forms for team selection, this will be used by the Archery WA Selection Committee, and the appointed Team Management.
 - 1.4.3 To complete insurance documents.
 - 1.4.4 Compile statistics in a general format that can be provided to government departments and sponsors relating to participation numbers and equipment usage.
 - 1.4.5 Personal information shall be maintained by the Archery WA Registrar and shall only be provided to an Archery WA Official that can provide a justifiable and legitimate reason for obtaining such information and such information is relative to then achieving their position outcomes.
 - 1.4.6 All information shall be kept private and will not be publicly available except for general information that does not relate or identify individuals.
- 1.5 Archery WA and Clubs regard privacy and confidentiality as important principles of its business. If you have any questions or concerns concerning privacy please contact Archery WA.

Notes

This is a compilation table of document 300-003.01 and includes the amendments made to the document by the Council of Clubs. This table does not form part of the document.

Compilation table

Date	Version	Clauses Amended	Details and Comments
2005	1.0	All	No Information Available
Sept 2013	2.0	All	Revised Document