**EXECUTIVE COUNCIL MEETING**

**MINUTES OF MEETING HELD ON Monday 18th March 2019**

**Present** Deonne Bridger President

 Lynne Greenham Vice President

Nick Towill Secretary - WASA / WPISC

 Scott Seymour AOG

 Liz Connell Amateur Archery Centre

 Nadia Cunningham Benara Bowmen

 Carol Harvey KGSA

 Brand Furmark Exec Admin Manager / APA

**Guests: Nil**

**Apologies:** Elaine Treasurer

Kevin Cottier Recorder / BOM

 Raoul Patel Yokine Archers

 Tom Wray Web Master

**Absent:**

**1. OPENING**

 Chairperson Deonne Bridger declared the meeting open at 7.00pm.

**2. MINUTES FROM PREVIOUS MEETING (17th September 2018)**

**Motion:** Previous Minutes read and accepted

**Moved**: Scott Seymour **Seconded**: Carol Harvey

**Vote**: Passed

**3. BUSINESS ARISING FROM THE PREVIOUS MINUTES.**

Nil to report

**4. CORRESPONDENCE – IN**

 Nil to report

**5. REPORTS – EXEC**

**5.1 President** Implementing a new item for council to review each meeting -

 1. AWA Operational Plan

 2. AWA Strategic Plan

 3. AWA Strategic Intent

 To be addressed at this meeting in General

 Business

 AWA Constitution - As by direction from :

 As a result of:

The *Associations Incorporation Act 2015*(WA) (new Act) replaced the former *Associations Incorporation Act 1987*(WA) *(*previous Act*)*on 1 July 2016.

All associations need to update their rules to comply with the requirements under the new Act (set out in Schedule 1 of the new Act) and will have three years to do so, until 1 July 2019.

Other requirements under the new Act apply from 1 July 2016 to all associations, including changes in relation to:

* financial reporting
* governance
* privacy
* becoming incorporated, and
* membership of incorporated associations.

 Notice was given of the intent to call for a Special General Meeting to be convened on Monday 15th April 2019, at the AWA Facility, Whiteman at 7pm. The regular AWA council meeting will be held

 immediately after the Special General Meeting concludes.

 Recently met with DSR and introduces Braydn Furmark to them and discussed several matters including:

 1. Constitution

 2. Sustainable Grant Funding.

 Discussion on this discussed that there is

 additional reporting requirements, but through this process may improve the level of funding.

Cont:

 3. Moving to a Board Management Model.

 Attended and presented Gail Gibson with the Life Members Award.

**5.2 Vice President**:- Nothing to report

**5.3 Treasurer**: - Report Provided tabled.

Council resolves to accept the reports and incoming and outgoing Financials be accepted and endorsed.  **Moved - Lynne Greenham Seconded - Liz Connell Vote - Passed**

**6. REPORTS – OFFICERS**

**6.1 Recorder –** All records are up to date

**6.2 Juniors Coordinator** – No Report

**6.3 Tournament Chair** *–* No Report

**6.4 Judges Administrator –**  No Report

**6.5 Equipment / Property Officer – Vacant**

**6.6 Medals –** All up to date.

**6.7 Coaching Administrator** – No Report

**6.8 Executive Admin Manager** – New to the position. Attended DSR with DB and is working on several items including the Working with Children Registers.

**6.9 Selection Committee Chairperson –** No Report

**6.10 WASA / WPISC Delegate** – Submitted a proposal to WPISC for the upgrade and construction of:

 **1.** Power supplies to both storage facilities as they have been identified as not meeting safety standards.

 **2.** Construction of positioning a Sea Containers to the sides of the existing storage sheds on the AWA leased area.

 **3.** Replacement of the old rubber matting to the Benara Bowmen side of the leased area to be

Cont:

 replaced with brick paving as to improve the disability access to the grounds facilities.

 **4.** Construction of an additional in/out sign board to be located in the AWA carpark area as so that all attendees to the area can then identify what areas are occupied and also for the safety of all in an emergency situation for the Grounds Caretaker and Emergency Agencies.

**6.11 Archery Park Manager** – No report

**6.12 WA Sports Federation Delegate** – Next meeting is scheduled for April 2019.

**6.13 WA Olympic / Commonwealth Games Delegate –** No Report

**6.14 AWA Website Manager** – No report - On Leave

**Motion:** Recommendation thatCouncil resolves to accept the reports as submitted.

**Moved:** Lynne Greenham **Seconded:** Carol Harvey

**Vote:** Carried.

**7. AGENDA ITEMS**

**7.1** NIL

**8. GENERAL BUSINESS**

**8.1 – President,** Introduction to:

 1. AWA Operational Plan

 2. AWA Strategic Plan

 3. AWA Strategic Intent

 Review of:

 1. Governance

 - Inlining policies

 - Banking

 - Working with Children

**9. CLOSE**

The meeting was closed 8:35pm.

**10. NEXT MEETING**

Next meeting is to be held 7.30pm Monday the 15th April 2019, at the **WA Archery**

**Centre, Whiteman**

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Deonne Bridger Nick Towill

President Secretary

Date ........................................... Date .......................................